



# CITY OF REDMOND

## Permit Center

15670 NE 85th Street  
Redmond, WA 98052  
(425) 556-2473

### FOR STAFF USE ONLY

Project Number: \_\_\_\_\_

## Christmas Tree Lot Permit Application

Project Name:		Permitted Use on Site (Y/N): <input type="checkbox"/> Yes <input type="checkbox"/> No
Site Address:		Tax Parcel Number:
General Location:		Bldg, Unit, Suite Designation:
Contact Person:		Phone:
Street Address:	City State/Zip:	Fax #:
Firm or Company Name:		Redmond Business License #:
Property Owner:		Phone:
Street Address:	City State/Zip:	Fax #:
Dates of Operation:	Hours of Operation:	
Description of any work that will need to be done to get the lot ready for business (Please be specific): _____ _____		
<b>NOTE:</b> Businesses must comply with all City codes and ordinances, which include but are not limited to: <b>ZONING CODES</b> (type of business, signs, parking requirements, etc.) <b>BUILDING CODES</b> (new construction and building alterations) <b>FIRE CODES</b> (fire alarms, exit requirements). <b>A Fire Inspection is Required and will be conducted once the permit is issued.</b> The inspector must sign the Field Inspection Record in order to be open for business. Do you store flammable or hazardous materials on site? <input type="checkbox"/> Yes <input type="checkbox"/> No Is an electrical permit required? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please complete the Electrical Permit Application Form.		
<b>SUBMITTAL REQUIREMENT:</b> <b>One Site Plan on 8 1/2" X 11" paper.</b> This should include: 1. Approximate Lot or Area Dimensions 2. Location of any Structures including sales trailer, garbage bins etc. 3. Location of Street Names, Parking areas and driveway access locations.		

<b>Building Owner or Authorized Agent:</b>		
Signature: _____ Print Name: _____ Date: _____		
Date application accepted:	Date application expires:	Application taken by: (initials)